ONLINE FORUM

FLUVIAL HYDRAULICS

Challenges for a better future

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# Guidance on how to record a 3 minute presentation

Please find a few suggestions below that will help you in preparing your presentation, creating your slides and recording your presentation.

### Presentation slides

You are free to use or not use slides. We have prepared a **cover page** template to use as a first slide of your presentation. For networking reasons and in order to « put a face on a name » we would be grateful that you provide a picture but should you prefer not to we completely understand and just suggest to erase the anonymous figure.

## Tips

In your presentation do not forget to:

* Introduce yourself
* Explain which key challenge you address in your research
* Explain how you address it
* Explain what are the main findings
* Explain at what stage of your research you are and what are the next steps

Avoid jargon and academic language.

Mind your microphone: make sure one can hear your voice.

Avoid too much text on your slides and make sure that any text is readable, including legends in figures.

## Some useful external resources to record your presentation:

* Record a Slideshow with Narration as a Video in PowerPoint: <https://www.youtube.com/watch?v=lxcHLxjkcXQ>
* How to record video in Google Slides: <https://www.youtube.com/watch?v=gm7JIxZQZ_4>
* How To Record & Export High-Quality Videos: <https://www.youtube.com/watch?v=fe280TjbAXw>